

# REGENT PARK COMMUNITY HEALTH CENTRE

A very busy community-based, non-profit organization, serving a diverse community, and an equal-opportunity employer

## INTERNAL/EXTERNAL POSTING

The Regent Park Community Health Centre is a community-based primary health organization. It provides a mix of medical, nursing, social work, community health, community development, early childhood development, youth support and other services to a diverse community with complex health and social issues in downtown Toronto.

### **CAAT: HIV Peer Mentorship Project Coordinator**

- **Contract (to March 31, 2014); Part-time (28 Hours per Week)**
- **Hourly Rate: \$24.71**

**The Legacy Project 2: Walk with us: Investing and Inspiring Collective empowerment for PHAs and affected communities. For the purpose of this project, “peer” refers to people living with HIV/AIDS.**

This is a project of the Committee for Accessible AIDS Treatment (CAAT), a network of people living with HIV/AIDS (PHAs) and service providers working to reduce access barriers faced by PHAs. We are seeking a Project Coordinator to coordinate and implement a program titled **Legacy Project 2**. The project aims to support professional engagement and role transitions of PHAs that include a focus on: employment preparedness; access to benefits and support; life-goal planning; adapting to role changes and boundary challenges; and self care strategies, and inter-generational collaborative group mentoring processes to develop training resources, structured mentorship support and experiential learning opportunities to enhance capacity building and leadership for people living with HIV/AIDS from diverse and marginalized communities.

### **RESPONSIBILITIES:**

Working with project consultants and the project advisory team, you will:

- develop training modules and coordinate training sessions for the project’s target communities
- coordinate the delivery of structured mentorship support and experiential learning for target group PHAs
- coordinate peer-driven knowledge transfer strategies to facilitate new non-AIDS service organization (ASO) sector partners’ engagement, and adaptation/replication of Legacy program model to other regions/agencies
- mobilize and engage other regions/agencies to adapt/replicate the Legacy program
- coordinate outreach and recruitment to target populations/stakeholders to engage in mentorship training and ongoing learning partnerships
- coordinate development and maintenance of program database
- coordinate stakeholder/target group consultation sessions to assist in project training module development and evaluation
- coordinate network meetings and continuing educational sessions for project participants
- maintain all relevant program documentation including advisory committee meeting minutes, project activity reports, program statistics and financial reports
- prepare reports to funders

### **REQUIRED SKILLS AND EXPERIENCE:**

- lived experiences with HIV/AIDS
- demonstrated success in community development and project coordination involving multiple sectors of stakeholders including diverse communities affected by HIV/AIDS such as newcomers and members of racialized communities
- demonstrated understanding and sensitivity towards issues of homophobia, racism, sexism and other forms of stigma and discrimination

- strong verbal and written communication skills
- excellent time management skills
- demonstrated experiences in group facilitation and volunteer management
- demonstrated ability to be self-directed and to be accountable to team process
- work/volunteer experience in HIV/AIDS community-based research is an asset

Please send your resume and cover letter (Word document or PDF file only) by: **5:00 p.m., Monday, August 19, 2013**, to:

**Maureen Owino**  
**Regent Park Community Health Centre**  
**465 Dundas St. E., Toronto, ON M5A 2B2**  
**Fax: (416) 364-0822**  
**Email: [maureeno@regentparkchc.org](mailto:maureeno@regentparkchc.org)**

*No phone calls please. We thank all applicants for their interest in this position, however, only those selected for an interview will be contacted.*